

Unimin Canada Ltd. Nepheline Mine

Havelock, Ontario

Public Liaison Committee

TERMS OF REFERENCE

1.1. Establishment of a Public Liaison Committee (PLC)

This is a Terms of Reference for the establishment and operation of a Public Liaison Committee (PLC) to advise Unimin Canada Ltd. (Owner) on the operation of the Unimin Mine located at 260 Unimin Road, County Road 46, Havelock, ON.

Establishment and operation of the PLC is an initiative to provide a forum to reinforce a positive and constructive relationship with residents of Lake Kasshabog.

1.2. Approval of Terms of Reference

This Terms of Reference and any future amendments thereto, shall be subject to review by the PLC and approved by the Owner and the District Manager of the Ministry of the Environment and Climate Change (MOECC) prior to its implementation.

2. NAME OF COMMITTEE

The PLC shall be named the “Unimin Mine Advisory Committee (UMAC)”.

3. MANDATE

3.1. The purpose of the PLC will be to provide for regular communication between Lake Kasshabog residents and Unimin to identify and remedy issues in a timely and cooperative manner, to enable development of goodwill initiatives with the community, and to establish networks and relationships that will help to sustain the facility and minimize any impact on neighbours.

As stipulated in the Environmental Compliance Approval (ECA), the Owner shall establish a Public Liaison Committee (PLC), which shall serve as a forum to monitor the construction and operation of any activity described in the ECA NUMBER 8898-9HMQ3D dated August 22, 2014. The PLC shall not exercise any supervisory, regulatory or approval functions in connection with the facility or its operation.

For the purposes of carrying out its mandate members of the PLC shall have reasonable access to the Site during regular business hours, subject to health and safety requirements and the fair and reasonable availability of representatives of the Owner to accompany PLC members while on-site. Members are asked to confirm their intention to visit the Site ahead of time.

3.2. The PLC's responsibilities shall include:

- Hearing deputations from any resident of Lake Kasshabog pertaining to Site operations and construction.
- Recording and timely approval of the minutes of PLC meetings.
- Being a forum for dissemination, consultation, review and exchange of information regarding the operation of the Site, including environmental monitoring, maintenance, complaint resolution, and new approvals or amendments to existing approvals (air and noise) related to the operation of the Mine Site.
- Discussion regarding any proposed Unimin amendment to the ECA. The meeting minutes will be proof of PLC consultation.
- Review in advance the same documents that are provided to the MOECC in respect of any proposed amendments to the ECA.
- Members will be expected to provide feedback to Lake Kasshabog residents on the consultation process, attend functions (i.e. Open Houses) to facilitate Owner/Lake Kasshabog relations, and provide comments on the ECA applications.
- PLC meetings are expected to last at least one hour although if there is a specific project to review, this could extend up to 2 hours.

4. MEMBERSHIP

4.1. Composition of PLC

PLC seats shall be available on the following basis:

- Two representatives from West Lake Kasshabog.
- Two representatives from East Lake Kasshabog.
- One member at large from Lake Kasshabog.
- Two members representing the Owner. The representatives do not need to be the same persons for each meeting.

4.2. PLC Facilitator

The Unimin Plant manager or delegate shall act as the PLC Facilitator.

4.3. Terms of Office

All PLC members of the public shall serve for a minimum one year from their initial date of appointment.

4.4. Replacement of Members

Members may be replaced on an as-needed basis as a result of resignation or incapacity. Members may be removed from the PLC by a vote of a majority of PLC members or subject to articles 6.5 and 6.6.

4.5 Distribution of Information

Minutes of the meeting and agenda items for upcoming meetings shall be distributed via email.

5. FREQUENCY AND NOTICE OF MEETINGS

The PLC is expected to meet at least quarterly. The time of the meetings will be arranged from meeting to meeting to account for planned or unplanned approvals applications. A two week notice is required for scheduling any additional meetings that may be required to address local neighbourhood concerns or to meet Unimin permit application needs. The PLC may determine an appropriate meeting frequency which may be adjusted over the term.

Notice of meetings will be communicated to members of the PLC via email.

6. CONDUCT OF MEETINGS

6.1. A quorum shall consist of four (4) members of the PLC. Member attendance by phone or other electronic method (Go To Meeting, Skype, etc.) is acceptable.

6.2. Unimin shall provide for the meeting venue, arrange for the timely preparation and distribution of meeting agenda and meeting notes, and make such available to others on request.

6.3. Part of each PLC meeting shall be made available to hear questions, comments or written or audio-visual presentations by residents of Lake Kasshabog pertaining to the operation of the facility. Written or formal presentations by residents of Lake Kasshabog must be submitted to the Facilitator at least one (1) week in advance of the scheduled meeting date. Delegates to the meeting will be limited to a maximum ten (10) minute presentation.

6.4. All PLC meetings shall be conducted in public and shall be open to any Lake Kasshabog resident having a legitimate interest in the operation of the facility or to members of council of the Township of Havelock-Belmont-Methuen.

6.5. Respect and courtesy shall be observed by all PLC members at all times during meetings. Discussion and debate shall be confined to the agenda and new business matters that are within the mandate of the PLC.

6.6. If any member of the PLC or the public is disruptive at a meeting, the Facilitator or other PLC member has the authority to ask that person to leave the meeting place

7. ADMINISTRATIVE COSTS FOR THE OPERATION OF THE PLC

The Owner shall provide for the reasonable administrative costs of operating the PLC including the cost of clerical services, including advertisement of meetings and refreshments.